

**MINUTES OF A MEETING OF DYMCHURCH PARISH COUNCIL** held on  
**MONDAY, 16<sup>th</sup> MAY, 2016**, at 13 Orgarswick Avenue, Dymchurch.

**PRESENT:** Chairman Cllr. Roger Wilkins, Vice-Chairman Cllr. Russell Tillson, Cllr. Paul Brownscombe, Cllr. Arran Harvey, Cllr. Denise Meyers, Cllr. Ian Meyers, Cllr. T. Mullard, Cllr. M. Redding. Parish Clerk and 2 members of the public.

**APOLOGIES:**

Cllr. R. Blackwell – away

**DECLARATIONS OF INTEREST:**

None.

**PUBLIC SESSION:**

Proposed by Cllr. Tillson, seconded by Cllr. Mullard that the meeting be adjourned. Agreed.  
Meeting adjourned at 7.16pm.

Two gentleman introduced themselves as representatives from Campaign for Real Ale (CAMRA). They have been approached by residents of Dymchurch to submit an Asset of Community Value on The Ship premises and requested the parish council to consider supporting the application. Mr. Martin, chairman of CAMRA, explained the process which is an attempt to stop/delay the building being converted into offices, convenience store or restaurant, or a developer who may wish to demolish the historical building to replace it with housing. The purpose is to delay possible conversion whereby leaving an opportunity for a publican to purchase the premises and keep the premises as a pub. Shepway District Council has informed Mr. Martin it will write to the parish council regarding the application. The parish council agreed in principle to support the application and will respond to SDC.  
Meeting resumed at 7.30pm.

**MINUTES:**

Proposed by Cllr. Wilkins, seconded by Cllr. Denise Meyers, that the Minutes of the meeting held on 11 April, 2016 be approved. Carried.

**MATTERS ARISING:**

None.

**CORRESPONDENCE:**

**Shepway District Council:**

Cllr. David Monk has written to inform all town/parish councils that it is SDC's intention to bid for a garden town in the area surrounding Otterpool Manor Farm. The letter states it will give an opportunity for SDC to deliver much needed homes and jobs in the district. The matter will be discussed at the Civic Centre on 7 June at 6pm. Further information is on SDC's website [www.shepway.gov.uk/otterpool-park](http://www.shepway.gov.uk/otterpool-park).

Communication has been back and forth with the Licencing team at SDC following an unlicensed ice-cream trader known as Emma Jane's Soft Ice who traded in Dymchurch for 9 hours during the weekend of 7/8 May. Enforcement officers were present last weekend and will be vigilant throughout the summer.

**Office of the Kent Police & Crime Commissioner:**

Mathew Scott the new Kent Police and Crime Commissioner has sent town and parish council's information regarding his plan for Kent.

**Trinity House – Navigation Directorate:**

Notification received that the local aids to navigation at Dymchurch were inspected on 12/5/16 by an officer of Trinity House and found to be in good and efficient order.

**The Royal British Legion, Dymchurch Branch**

Letter received requesting permission to parade on the seawall in aid of Armed Forces Day on 25<sup>th</sup> June. Council fully supports the event and is happy for the parade to take place.

**PLANNING APPLICATIONS:**

**Y16/0218/SH** Demolition of side porch and erection of single storey side extension  
19 Brookside Approved by SDC.

Y16/0395/SH 30% crown of ash tree within conservation area.  
7 Sea Wall Proposed by Cllr. Mullard, seconded by Cllr. Brownscombe  
That no objection be raised.  
Voting: For:8 Against: 0 Abstentions: 0 Interest declared:0

Y16/0398/SH Erection of single storey side extension to replace garage  
20 Redoubt Way Proposed by Cllr. Tillson, seconded by Cllr. Harvey, that  
No objection be raised.  
Voting: For:8 Against:0 Abstentions:0 Interest declared:0

Y16/0468/SH Single storey side extension with living accommodation in  
41 The Fairway the roof, together with a boundary fence.  
Proposed by Cllr. Mullard, seconded by Cllr. Tillson, that  
No objection be raised, subject to neighbour's views being taken  
into consideration.  
Voting: For:8 Against:0 Abstentions:0 Interest declared:0

**ACCOUNTS:**

Clerk informed that £4020 VAT payment for 2015/6 has been reimbursed by HMR&C.  
Proposed by Cllr. Wilkins, seconded by Cllr. Harvey, that the accounts be accepted. Agreed

Salaries:	1780.34
HMR&C:	406.08
Parkeon Ltd	475.20
Take One Media	741.60
Contract Security	299.66
Guy Ashby	159.00
Keith Rouse	84.00
M. Wood	1325.00
M. Coleman	528.00
Lazy Cow Printing	209.95
KCC Playing Fields	20.00
Ashe Alarms	102.00
SDC	300.00
Veolia ES	69.58

### **DISTRICT COUNCIL REPORT:**

Cllr. Ian Meyers informed SDC Committees have been consolidated.

Cllr. Meyers is assigned to Scrutiny and Overview, and Audit and Governance.

Cllr. Wilkins is assigned to Personnel, Licensing and Planning.

Ward budgets have been approved and Ward Plans are on hold at the current time.

### **CLERK'S REPORT:**

There have been issues with parking at Bulls Field. Mr. Tidy has had the entrance to his residence blocked and has been unable to get out of his property. As Mr. Tidy has right of way over the car park, clerk requested Malcolm Wood to meet with Mr. Tidy and it has been agreed that wooden posts be installed to help resolve the problem. Mr. Tidy has written a letter of thanks to the parish council for acting on the matter.

UK Power Networks has confirmed the street lighting in The Oval is owned by SDC. This information has been forwarded to SDC with a request to meet to discuss the matter further. There has been no response from SDC to date. The Looker is to run a story on the matter.

### **CHAIRMAN'S REPORT:**

Local Cubs and Scouts have planted flowers in the pots by the Joyce Cockerill memorial and the chairman has agreed to meet the cost of the flowers from his chairman's allowance.

Meeting was held with officers from KCC Highways to discuss Eastbridge Road. The road has been passed to KCC's Asset Team for monitoring and new monitoring methods are being implemented and will be reviewed in six months.

### **TO RECEIVE REPORTS ON MEETINGS ATTENDED:**

Cllr. Denise Meyers has attended two meetings with the Martello Tower Management Group and a draft proposal has been sent to English Heritage (EH) for their consideration. There are concerns about damp to the fabric of the building and manpower. A meeting has been requested with EH to discuss the way forward.

Cllr. Tillson attended a planning seminar at the Civic Centre.

### **TO RECEIVE REPORTS FROM WORKING GROUPS:**

#### **Asset and Amenities Working Group:**

Minutes of the meeting had been circulated to councillors prior to the meeting.

Cllr. Tillson highlighted the content.

Proposed by Cllr. Tillson, seconded by Cllr. Denise Meyers that two items of wellbeing equipment be installed at the grass area by central slipway and that a sum of £5K be provided from the Asset and Amenities budget for the equipment and installation. Voting: Unanimous.

Quotes for resurfacing the base of the old trading kiosk were tabled for discussion.

Proposed by Cllr. Tillson, seconded by Cllr. Denise Meyers that Option 2 of the quote should be implemented. Voting: Unanimous.

**Beach Advisory Group next meet on Wednesday 25th May, at 9.30am**

**Strategy and Planning Working Group to next meet on Wednesday 1<sup>st</sup> June at 10am.**

### **ANY OTHER BUSINESS:**

Cllr. Harvey requested that no enforcement take place in the village hall car park on Thursday 23<sup>rd</sup> June, as the hall will be used for voting. All agreed.

Cllr. Redding informed that a licence is not required for markets providing the markets are held on privately owned land. Boot fairs at the recreation ground was discussed but parking on the cricket outfield is an issue together with manpower. Council will consider this option in more detail at a later date.

Cllr. Ian Meyers informed Otterpool Village will incorporate the race course.

Cllr. Denise Meyers enquired about progress of the planters. Clerk informed these should be in situ within the next couple of weeks.

Meeting closed at 8.40pm

**NOTICE IS HEREBY GIVEN** that the next meeting of **DYMCHURCH PARISH COUNCIL** will be held on **MONDAY, 13 JUNE, 2016** at 7.00pm, at the Parish Council offices, 13 Orgarswick Avenue.

## **AGENDA**

- 1) Receive apologies for absence
- 2) Declaration of Interest (*Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda. Councillors with a pecuniary interest must describe and give details of the interest. Unless the pecuniary interest amounts to a prejudicial interest, he/she may participate fully in the meeting.*)
- 3) Public Session
- 4) Approve the Minutes of the last meeting and discuss matters arising
- 5) Read Correspondence
- 6) Consider Planning Applications
- 7) Consider Payment of Accounts
- 8) District Council Report
- 9) Clerk's Report
- 10) Chairman's Report
- 11) To receive reports on meetings attended
- 12) To receive reports from Working Groups
- 13) Any other business (at Chairman's discretion)

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Clerk to Dymchurch Parish Council.